

## The open register Opt in / Opt out request form

### Your name and address

Forename(s)

Surname

Your registered address

.....  
.....  
.....  
..... Postcode .....

I **DO NOT** want my name and address to be included in the open register

I **DO** want my name and address to be included in the open register

Signed:

Dated:

### The open register

#### There are two registers. Why?

Using information received from the public, registration officers keep two registers – the electoral register and the open register (also known as the edited register).

#### The electoral register

The electoral register lists the names and addresses of everyone who is registered to vote in public elections. The register is used for electoral purposes, such as making sure only eligible people can vote. It is also used for other limited purposes specified in law, such as:

- detecting crime (e.g. fraud)
- calling people for jury service
- checking credit applications.

### The open register

The open register is an extract of the electoral register, but is not used for elections. It can be bought by any person, company or organisation. For example, it is used by businesses and charities to confirm name and address details. Your name and address will be included in the open register unless you ask for them to be removed. Removing your details from the open register does not affect your right to vote. You can find more information about both registers and how they may be used at [www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote)

### Your personal information

We will only use the information you give us for voter registration. We will look after personal information securely and we will follow the law on data protection. We will not give personal information about you and the other people in your household to anyone else or to another organisation unless we have to by law. If you would like to know more about data protection and how we will use your personal information, please contact us.

### Please send your completed form to:

Electoral Services  
Observatory  
House, 25  
Windsor Road,  
Slough, SL1 2EL

**Helpline:** 01753 477235

**Email:** [ballotbox@slough.gov.uk](mailto:ballotbox@slough.gov.uk)

For new applications to register please visit:

[www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote)

For more information about registering to vote please visit:

[www.gov.uk/yourvotematters](http://www.gov.uk/yourvotematters)