

Slough Cemetery Rules

Foreword

These rules are in place to ensure that the cemetery grounds, the graves and the memorials within are kept in good order and in such a way so as to maintain a safe and clean environment as well as peaceful and dignified surroundings for visitors and the bereaved from all our communities.

As the rules have been developed over a number of years, and changed to better reflect the views of the various groups using the site, it is hoped that all visitors will adhere to them closely and help us create a pleasant environment for remembrance and reflection.

There are a number of Acts of Parliament and Government Regulations which apply to burials and cremations and also to the way cemeteries are maintained. The legislation that the rules are based upon includes the following:

- Cremation Acts 1902 and 1952
- Health and Safety at Work etc Act 1974
- The Local Authorities Cemeteries Order 1977 SI 1977/204 (as amended)
- Cremation Regulations 2008 SI 2008/2841
- Environmental Protection Act 1990

If there is any conflict between any of the above and the Cemetery Rules, then the requirements of the appropriate legislation shall apply.

All enquiries regarding the Cemetery or Crematorium should be made to:

Slough Cemetery and Crematorium,
Stoke Road,
Slough,
Berkshire,
SL2 5AX

Tel: 01753 523127/520702

Email: sloughcrem@slough.gov.uk

Information on services is available at: www.slough.gov.uk

A Plan of the Cemetery showing the location of sections, graves, water taps and parking/vehicular access are freely available from the cemetery office or on the Council's website.

Revised July 2023 from previous revision of November 2018.



Section 1: Opening Hours

Cemetery grounds and Book of Remembrance:

10am-7.30pm in Spring and Summer

10am-4pm in Autumn and Winter

Opening hours change when the clocks go forward and back.

Spring and Summer opening hours start when clocks go forward for daylight saving British Summer Time on the last Sunday in March. Autumn and Winter opening hours start when clocks go back on the last Sunday in October each year.

Cemetery office:

9am-4pm Monday to Friday

Burials:

9.15am-3.15pm Monday to Friday

9.15am-11.45am on Saturdays

Burials at any other time are strictly at the discretion of the Cemetery and Crematorium Manager and subject to available resources.

Gates to the cemeteries are locked at the closing times shown and there is no facility to unlock them outside of these hours.

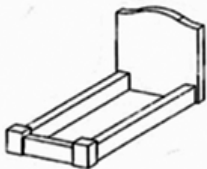
Section 2: General Rules

Interpretation of Terms

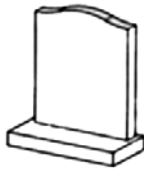
2.1 The terms below have the following meanings in respect of the Rules:

- a) **"Council"** means Slough Borough Council.
- b) The **"Cemetery and Crematorium Manager"** is the person appointed by the Council as manager of the Cemetery or, in their absence, any person authorised by them.
- c) **"Cemetery"** - the Slough cemetery provided by and vested in the Council under the Public Health (Interments) Act 1879, at Stoke Road, Slough, Berkshire.
- d) **"Public Grave"** - a grave in which exclusive right of burial cannot be purchased.
- e) **"Private Grave"** - a grave where the exclusive right of burial can be purchased.
- f) **"Traditional Grave"** - a grave with a memorial stone and option for a full kerb set that forms an edging around the Defined Memorial Area, within the maximum dimensions of 6 foot 6 inches long by 2 foot 6 inches wide. The memorial stone must be a headstone with a maximum height of 3ft. No kerb railings are permitted. No artificial turf, matting, stone or bark chippings may be placed outside of the kerb edging.
- g) **"Lawn Grave"** - a grave laid out on the lawn principle where there is a Defined Memorial Area of 2ft 6in x 2ft in front of the headstone that may be planted, while the rest of the grave must be turfed, and level.
- h) **"Cremated Remains Grave"** - a miniature grave, of 24 inches by 24 inches, which can hold up to four caskets of cremated remains in which exclusive right of burial has been purchased. The memorial stone must be a stone splayed tablet. No other memorial items may be left on this type of grave.

Traditional Grave



Lawn Grave



Cremated Remains Grave




- i) **"Baby/Child Grave"** - a grave for a baby or child. There is no restriction on the age of the baby or child. Eligibility is governed by dimensions of the grave of 2ft wide and 4ft length. Maximum memorial height is 3ft.
- j) **"Defined Memorial Area"** - is the area provided in which memorials, personal planting and memorabilia may be placed. This area differs depending on grave or memorial type.

Management of the Cemetery

- 2.2 The following clauses apply to the management and use of the Cemetery:
- a) The Cemetery and Crematorium Manager manages the Cemetery, and enforces the Cemetery Rules, having the right to exclude or have removed from the Cemetery any person without giving reasons.
 - b) Any service, gathering or demonstration in the Cemetery whether in connection with a funeral or not shall be subject to the control and prior approval of the Cemetery and Crematorium Manager.
 - c) The Council does not hold itself responsible for any failure in arrangements that are due to circumstances beyond its control.
 - d) If circumstances make it unavoidable, the Council reserves the right of passage over all graves, but will always seek to minimise movement over established graves.
 - e) Despite the provisions of these Rules, the Council reserves the right to close the Cemetery or limit the entry of any persons, at any time.
 - f) The Council reserves the right to alter the Cemetery rules from time to time if it sees fit to do so, or in line with statutory requirements.

Conduct in the Cemetery

- 2.3 Visitors to the Cemetery must conduct themselves in a respectful, quiet, and orderly manner. No person shall deliberately without good cause climb upon or over any full length or mounded grave, memorial, boundary fence or gate. No person shall cause or permit the playing of amplified music or consume alcoholic beverages at any time in the cemetery grounds.
- 2.4 No child under 14 years of age will be admitted to the Cemetery without permission from the Cemetery and Crematorium Manager, unless accompanied by a responsible adult.

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- 2.5 No dogs (except guide dogs or assistance dog) or other animals may be brought into the Cemetery at any time.
 - 2.6 Photographs, drawings etc of any grave or funeral procession will only be allowed with consent of the grave owner or Chief Mourner.
 - 2.7 No goods, plants or articles or services may be sold within the Cemetery, without the express written permission of the Cemetery and Crematorium Manager.
 - 2.8 All persons entering the cemetery do so at their own risk. The Council shall not be liable for any injury or damage sustained, regardless of the form of action, whether in contract, tort (including negligence or breach of statutory duty), strict liability or otherwise, except in respect of personal injury or death of any person caused by the Council's negligence.
 - 2.9 As above, the Council shall not be liable for personal property brought on to the site or for any damage or loss of memorials or memorabilia. This includes any damage or loss to flowers.
 - 2.10 The Council will hold any individual(s) responsible for any damage caused to cemetery land, walls, flower beds, lawns or premises by any cause whatsoever, including where the individual(s) have exceeded what regulations permit in terms of memorials and memorabilia. Any costs of repairing the damage may be passed on to the individual(s) involved.
 - 2.11 The use of drones is not permitted within the cemetery grounds unless for legitimate and operational reasons. In all circumstances, permission must be obtained from the Cemetery and Crematorium Manager prior to use. Any costs to repair damage caused by the drone to any property, including memorials, within the cemetery grounds will be the responsibility of the individual involved.
 - 2.12 No employee of the Council is allowed to ask for or receive gratuities of any kind.
 - 2.13 Visitors should dispose of all their litter, including cigarette butts and gum, in the bins provided, or remove it completely from site for proper disposal.
 - 2.14 Water is provided for at taps across the Cemetery. Hoses are not permitted to be attached to any tap. Visitors should turn off a tap after use to prevent disturbance to nearby graves from excessive water spillage.

Section 3: Interments and the Purchase of Graves

Allocation of Graves

- 3.1 Grave spaces are used in strict consecutive order or as required by the Cemetery and Crematorium Manager. Selection of a grave space by the deceased's family is not possible.
- 3.2 No grave may be pre-purchased by any person or group for future use, to ensure the usable life of the cemetery is prolonged to preserve burial space for the future. Please note the practice of pre-purchasing graves was stopped for this reason in 2010/11.
- 3.3 Double depth graves are allowed for loved ones to be buried together, in all sections except Section XJ. However, it is not possible to purchase additional plots adjacent to each other. The fee for a double depth must be paid at the time of the first interment.
- 3.4 Sections D1, L1, R1, P1, Q1, XB, XH, XJ and XK are orientated and allocated for Muslim burials only. All other sections are for multi-faith/non-faith burials.

Applications for Interments

- 3.5 Application for interment must be made to the Cemetery Office by 11am on the day of the proposed burial excluding Saturdays, Sundays, Good Friday, Christmas Day, Bank Holidays and other public holidays.
- 3.6 Application for interment must be made on the forms supplied by the Council and be accompanied by the prescribed fee and registration documentation. All paperwork to be handed to the Office at least 6 hours prior to interment.
- 3.7 Applications sent through the post are transmitted at the sender's risk and the Council does not accept any responsibility should any be delayed or lost in transmission.
- 3.8 Applications or instructions given by telephone will be received at the sole risk of the person making or giving them. All such applications must be confirmed in writing prior to the interment.
- 3.9 An interment at short notice to meet specific requirements of a religion may be arranged at the discretion of the Cemetery and Crematorium Manager.

- 3.10 A Certificate for Disposal (or Coroner's Order) must be delivered to the Cemetery and Crematorium Manager prior to the interment or in the case of cremated remains, a Certificate of Cremation must be delivered to the Cemetery and Crematorium Manager prior to disposal.
- 3.11 An additional fee may be charged for postponed or cancelled interments as assessed by the Cemetery and Crematorium Manager according to the amount of abortive work involved.

Public Graves

- 3.12 Only residents of the Borough may be interred in public graves.
- 3.13 Public grave sections are allocated for multi-faith and non-faith burial use.
- 3.14 Cremated remains cannot be buried in public graves. They will be scattered in the Gardens of Remembrance, and the location recorded. No memorial may be placed on any public grave.

Purchase of Exclusive Rights of Burial in a Private Grave

- 3.15 Any person purchasing the Exclusive Right of Burial must be over the age of 18 years old.
- 3.16 The sale of the exclusive right of burial in any grave is in every case within the absolute discretion of the Council and shall only be made at the time of an interment.
- 3.17 A grant of the exclusive right of burial shall be made for a term of 50 years from the date of the grant.
- 3.18 A non-resident of the Borough may be buried in the cemetery. However, purchase of the exclusive right of burial, and interment fees, for a non-resident in a private grave is treble the normal fee.
- 3.19 The exclusive right of burial shall only be exercisable in respect of any interment if the written consent of the owner or his legal personal representative is given to the Council at the time of giving notice of interment.
- 3.20 No grant for the exclusive right of burial will be issued in the name of Funeral Director of the firm of Funeral Directors, or partner, or employee in such a firm, unless satisfactory evidence is submitted that the grave is required for use by the applicant as a private individual and not for the purpose of his business.


- 3.21 The Grave Deed does not mean the Grave Owner owns the land. The Deed means the Grave owner owns the Right to Bury, but only for the 50-year term. The land remains in the ownership of the Council throughout the term.
- 3.22 It is the Grave Owner's responsibility to let the Cemetery Office know of any change of address.

Coffins

- 3.23 Where the burial is in an earth grave, the body must be placed in a wooden, cardboard or wicker coffin, casket or shroud.
- 3.24 Wooden coffins only will be permitted in public graves.
- 3.25 Coffins used for cremation must comply with the requirements of the Federation of British Cremation Authorities. www.fbca.org.uk
- 3.26 Lids of coffins may be removed at the graveside for the bereaved to view the deceased provided that the coffin is at all times firmly supported on the ground while the lid is removed, and the lid is secured prior to interment.
- 3.27 Interment without a coffin will be allowed in single graves of depth no more than 4ft' 6in" provided that prior notice is given to the Cemetery and Crematorium Manager and at all times the body of the deceased is covered (apart from viewing of the deceased at the graveside at which time the body must be firmly supported on the ground), adequately supported and the person making the application for the interment undertakes to pay all necessary additional costs arising out of the request for works necessary to protect health, safety and welfare and those working or visiting the Cemetery.
- 3.28 A Funeral Director shall provide sufficient bearers (with at least FOUR adults) to convey each coffin reverently from the hearse to the appropriate grave in the Cemetery, or to inside the chapel on the catafalque. It is the responsibility of the Funeral Director to increase the number of bearers' subject to Health and Safety considerations.

Interments

- 3.29 When a grave is reopened, no less than 6 inches of soil shall be left undisturbed above the previously buried coffin, but if, on reopening a grave, the Cemetery and Crematorium Manager considers the soil offensive, such soil shall not be disturbed.

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- 3.30 No coffin shall be buried in any grave within 3 feet of the ordinary level of the surrounding ground.
 - 3.31 If, in the opinion of the Cemetery and Crematorium Manager, the soil is of a suitable character, a coffin made of perishable material may be put into a grave providing that at least 2 feet is attained from the top of the coffin to the level of the ground - this grave must then be sealed.

Backfilling of Graves

- 3.32 All excavation works, and backfilling, will only be undertaken by staff or contractors appointed by the Council, who are trained to a recognised and accredited standard.
- 3.33 Where safe to do so, the Council will allow family to backfill the grave under supervision of Cemetery staff or representatives, subject to the family complying fully with instructions.
- 3.34 In the event of a family wishing to backfill the grave after the service, details must be included on the original notice of interment and the Cemetery Office advised at the time of booking.
- 3.35 Without exception, no-one under the age of 18 years old is permitted to backfill.

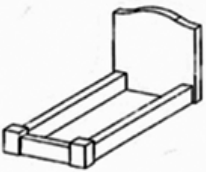
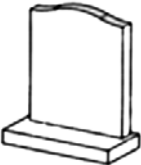

Section 4: Transfer Of The Right Of Burial

- 4.1 A transferred 'Right of Burial' to a grave is only valid if it has been registered and agreed by the Cemetery Office.
- 4.2 It is advisable that once the Grave Owner has been interred within the grave, arrangements are made for the transfer of ownership. No further burials, interments of cremated remains, scattering of cremated remains, additional inscriptions on memorials or installation of new memorials will be permitted until entitled ownership has been established.
- 4.3 In cases where the original purchaser is deceased, the new owner must demonstrate ownership of the grave by producing one of the following documents:
 - a) Valid Will,
 - b) Grant of Probate,
 - c) Letters of Administration or
 - d) if the others are missing, a completed Statutory Declaration witnessed by a Commissioner of Oaths e.g. Solicitor (please contact the Cemetery Office for more details).
- 4.4 A fee is charged for accepting this documentation which must be paid at the time the form is presented at the Cemetery office. The form will be retained at the Cemetery Office as a permanent record of the instruction to authorise the grave to be opened and any alterations made.
- 4.5 The number of joint owners will be limited to two and any change of circumstances, will require the agreement of all joint owners. Where one of the owners passes away, ownership is retained by the remaining one, however, a copy of the death certificate will be required.

Section 5: Grave Measurements

- 5.1 Industry standards use both metric and Imperial Units depending on the use. Therefore to assist with understanding, both units of measurement have been provided in Table 1, but please note that only measurements shown in bold are the official measurements and must be used for the purchase or use of a grave. Any other measurement is an approximate guide only.
- 5.2 The Council cannot be held liable for any costs incurred or errors made when ordering memorial stones, kerb sets or plaques.
- 5.3 Grave Deeds relate only to the dimension of the grave. Grave plots do not extend abut up to the neighbouring grave. On all sections there should be a minimum strip of 12 inches between graves. This will be laid to grass by the Council and should not contain any memorabilia or covering materials to ensure that the grass border can grow and be maintained by the Council.
- 5.4 All memorials should be fully contained within the maximum Defined Memorial Area dimensions in Table 1.
- 5.5 In the event that grave memorials exceed the maximum dimensions of the Defined Memorial Area, or non-permitted materials are used, the Cemetery Office will contact the Grave Owner by letter to the address on the Grave Deed to alert the grave owner and provide an appropriate period of time for the grave owner to reduce the memorials to within the maximum permitted dimensions. Where there is no contact from the grave owner in response to the letter a notice may be placed on, or near, the grave.
- 5.6 If the grave owner is unable, or unwilling, to reduce the memorial dimensions, the memorial or non-permitted materials will be removed (or reduced where possible) by cemetery staff.
- 5.7 The requirement to give prior notice to the Grave Owner does not apply where the items may cause offence to others, are dangerous, cause a health and safety risk, are unbecoming of a cemetery, encroach on areas where burials or scatterings may have taken place, or where planting may grow to an unacceptable size.
- 5.8 Where planting or other memorabilia extends beyond the Defined Memorial Area of the grave this may be removed without prior warning.

Table 1: Grave and Defined Memorial Area Dimensions

Grave Type	Grave Size Measurement (Imperial)	Grave Size Measurement (Metric)	Defined Memorial Area
<p>Traditional</p> 	<p>7ft 6in long x 3ft wide</p> <p>4ft 6in deep for 1 burial * 6ft 6in deep for 2 burials *</p> <p>* This allows for standard size coffins, max 17 inches deep.</p>	<p>2,286mm long x 914mm wide</p> <p>1,370mm deep for 1 burial* 1,980mm deep for 2 burials*</p> <p>* This allows for standard size coffins, max 430mm deep.</p>	<p>6ft 6in long x 2ft 4in wide x 3ft in height</p>
<p>Lawn</p> 	<p>7ft 6in long x 3ft wide</p> <p>4ft 6in deep for 1 burial * 6ft 6in deep for 2 burials *</p> <p>* This allows for standard size coffins, max 17 inches deep.</p>	<p>As above</p>	<p>2ft long x 2ft 6in wide x 3ft in height</p>
<p>Cremated Remains</p> 	<p>2ft long x 2ft wide</p> <p>* This allows for up to four caskets of cremated remains</p>	<p>609mm long x 609mm wide</p>	<p>None</p>
<p>Baby/Child</p>	<p>4ft long x 2ft wide</p>	<p>1,219mm long x 609mm wide</p>	<p>4ft long x 2ft wide x 2ft 8 inches in height</p>

Section 6: Grave Memorials

- 6.1 Orders may not be solicited for the erection or repair of monuments or memorials, or any other work connected with graves within the Cemetery.
- 6.2 Memorial headstones and kerb sets are not provided with grave purchase and should be purchased through a registered memorial stonemason. Plaques and other memorial products can be purchased through the Cemetery Office.
- 6.3 There is no obligation to erect a memorial on a grave and the Council do not appoint or nominate contractors to provide or erect memorials. The right to erect a memorial rests with the Exclusive Right of Burial deed holder.
- 6.4 The Defined Memorial Area is the area provided in which memorials, personal planting and memorabilia may be placed. The dimensions of this area differs depending on the grave or memorial type. Please refer to Table 1 AND to the specific rules applicable to Traditional graves, Lawn graves and Cremated Remains graves for defined memorial area sizes.
- 6.5 No memorials or materials (including any artificial turf, matting, stone, glass or bark chips) may be placed outside the defined memorial area of a grave.

Applications

- 6.6 The Council will charge a permit fee for permission to erect any memorial and for adding inscriptions to memorials.
- 6.7 Before any grave memorial or vase or kerb set may be erected or placed on any grave, or any inscription be made or added or any renovation work is carried out to a memorial, an application must be made to the Cemetery and Crematorium Manager giving full details on the appropriate form that has been signed by the registered grave owner.
- 6.8 If the owner of the Exclusive Right of Burial is deceased, the applicant must make an application to transfer the exclusive rights, or on production of proof of identity, make an application as the Legal personal Representative for the deceased.
- 6.9 No work on memorials may be carried out at the Cemetery until the Cemetery and Crematorium Manager has issued a permit.

Identification

- 6.10 The grave section and number must be inscribed at the base or foot of all memorials.

Materials

- 6.11 Drawings of all proposed memorials with particulars of materials to be used and inscriptions shall be submitted on the appropriate form to the Cemetery Office.
- 6.12 The Cemetery and Crematorium Manager must approve materials used for gravestones, tablets, kerbing or other memorials.
- 6.13 The Council reserves the right to refuse permission for a memorial to be placed in the cemetery when the inscription is deemed to be unsuitable.

Execution of Work

- 6.14 All stonework must be prepared ready for fixing before being brought into the Cemetery and all work in the Cemetery must be completed to the satisfaction of the Cemetery and Crematorium Manager.
- 6.15 Persons engaged on work on memorials must provide tools, planks, blocks and all necessary materials for the required work, and must take all necessary steps to protect the surrounding turf and adjacent memorials. Any damage ensuing must be made good.
- 6.16 Masons and their workmen may only work in the Cemetery during the normal working hours of the Cemetery staff.
- 6.17 Memorials temporarily removed from graves must be positioned as directed by the Cemetery and Crematorium Manager.

Location and Fixing

- 6.18 Headstones must be securely dowelled to a base and fixed back to back in the earth border upon the concrete foundation provided so as to stand not more than three feet above ground level. All headstones must be fixed in line with the existing headstones in the same row.
- 6.19 Vases must be placed immediately in front of headstones in earth borders and not on the grass area.

Maintenance

6.20 All memorials must be maintained in a safe and clean condition and proper state of repair.

Rights of the Council

6.21 The Council reserves the following rights:

- a) In the case of private graves, where the exclusive right of burial is for a limited period, the right to remove all memorials after the expiry period.
- b) In the case of public graves, the right to remove memorials at any time.
- c) In every case, to remove any memorial that is considered unsafe or is in a state of disrepair, and the right to refix, realign or alter the position of any memorial as circumstances may require.

Other Memorials (plaques, benches, trees etc)

6.22 A full list of available memorial options is available from the Cemetery Office. This includes plaques, benches, trees, Book of Remembrance entries, paving stones and baby memory clouds.

6.23 Memorial benches are available from time to time through a lease agreement. It is not permitted to place any other bench in the Cemetery or Gardens of Remembrance. Bench locations are at the discretion of the Cemetery and Crematorium Manager.

6.24 No memorial benches are allowed on the XF, XG, XH, Q1, P1, R1, XJ and XK sections. The Cemetery and Crematorium Manager may allow for placement of communal memorial benches in these areas subject to demand and space.

6.25 On XA, XB, XC, XD and XE benches can only be placed with prior permission from the Cemetery and Crematorium Manager.

6.26 Memorial trees are available from time to time through a lease agreement. It is not permitted to place or plant any other tree in the Cemetery or Gardens of Remembrance.

Flowers and floral tributes


6.27 All wrappings should be removed and disposed of in the bins provided.

6.28 All perished floral tributes and cut flowers will be removed by Cemeteries staff at their discretion.

6.29 The Council cannot be held responsible for any floral tributes that cannot be found. Floral tributes are left at the family's own risk.

General regulations relating to other items of memorabilia and Christmas wreaths

- 6.30 All graves and memorials have a Defined Memorial Area (except Cremated Remains Graves). Defined Memorial Areas for each grave type have been specified in Table 1.
- 6.31 Items placed within the Defined Memorial Area may not exceed a height of 18 inches (450 mm).
- 6.32 The following items are not permitted anywhere within the Cemetery or Gardens of Remembrance:
- a) Any item overlapping or outside the defined memorial area
 - b) Any glass items, including vases
 - c) Food and drink of any kind is not permitted as it attracts vermin
 - d) Helium balloons as these exceed the maximum height permitted for memorials and when deflated become dangerous to wildlife
 - e) Chippings, pebbles and stones (except within a full kerb set on a traditional grave)
 - f) Any item deemed to be offensive, dangerous or unbecoming of a cemetery.
- 6.33 Any such items will be removed by Cemetery staff at their discretion and without the need for prior notice to the Grave Owner.
- 6.34 It is not permitted to plant shrubs or trees anywhere in the Cemetery or Gardens of Remembrance. These will grow to a large size, produce roots which unbalance headstones and cause additional maintenance and cost.
- 6.35 Weathered artificial flowers or mementos (e.g. wet and discoloured soft toys, such as teddy bears) will be removed at the discretion of the Cemetery and Crematorium Management.
- 6.36 Grass cutting and maintenance may not be carried out around plots which do not conform to regulations in terms of size or what is put on and around them.

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- 6.37 The Grave Owner may be liable if items on or around a memorial, which are in breach of regulations, cause injury to persons or damage to machinery.
 - 6.38 Christmas wreaths may be placed within the Defined Memorial Area of a grave (see Table 1) during the Christmas period. Wreaths will be removed from 1 February onwards.
 - 6.39 All other Christmas decorations will be removed after 7 January.
 - 6.40 The Council does not accept any encroachment into common areas or on to other graves by any individual(s). Any contravention of this will result in any items found to be outside of the Defined Memorial Area being removed.
 - 6.41 The Council reserves the right not to renew memorial leases where leaseholders are in regular infringement of regulations.

Section 7: Lawn Graves

7.1 In addition to the general rules governing the Cemetery, the following rules in Section 7 apply specifically to Lawn Graves.


Grass Seeding, Planting and Maintenance

- 7.2 Flowers and wreaths placed upon a grave on the day of the interment may remain for seven days only, after which time the Council will remove them. Subsequently, all flowers and wreaths shall be restricted to the area of the Defined Memorial Area earth border at the head of the grave.
- 7.3 As soon after the interment or as appropriate and practicable in the opinion of the Cemetery and Crematorium Manager, the Council will sow grass seeds over the area of the grave leaving the Defined Memorial Area at the head of the grave as an 'earth border'.
- 7.4 The planting and maintenance of the earth border (2ft 6in wide and 2ft in length) is the responsibility of the grave owner. If the Defined Memorial Area in front of the headstone is not tended, with personal planting or memorabilia, the Council reserves the right to seed or turf the area. The Council, at no cost to the grave owner, will carry out grass cutting.
- 7.5 All planting/memorabilia that extends beyond the Defined Memorial Area (see Table 1), will be removed without notice prior to seeding.

Lawn Grave Defined Memorial Area

- 7.6 The Defined memorial Area is 2 foot in length from the base of the headstone and 2 foot 6 inches in width. Full kerb-sets are not permitted, only mini-kerbs are permitted in lawn grave sections.
- 7.7 No memorials will be allowed on public grave spaces.
- 7.8 Maximum Lawn Grave Memorial Dimensions:

Headstone:	Height	3ft	Memorial Vase:	Height	1ft
	Width	2ft 6in		Width	1ft
	Thickness	6 inches		Depth	1ft
Mini-Kerb Set:	Length	2ft			
	Width	2ft 6in			
	Height	6 inches			


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- 7.9 Concrete plinths on sections XA, XC, XD, XE, XF, XG, XJ and XK, allow for the erection of a headstone soon after an interment. Mini-kerb sets in the Defined Memorial Area will need to allow the grave to 'settle' before installation, usually at least 12 months from the interment.
- 7.10 Bases must be of a hard natural stone approved by the Cemetery and Crematorium Manager and must not be more than two feet six inches in width and not more than twelve inches from back to front to back and not more than three inches thick.

Section 8: Traditional Private Graves

8.1 In addition to the general rules governing the Cemetery, the following rules in Section 8 apply to Private Graves (other than lawn graves).

Traditional Grave Defined Memorial Area

- 8.2 The Defined memorial Area is 6 foot 6 inches in length from the front edge of the concrete plinth where provided (or from the base of the headstone if no plinth is provided) and 2 foot 6 inches in width. Memorial headstones and full kerb sets are permitted in traditional grave sections.
- 8.3 Memorials on graves must be within the maximum dimensions set out below. All memorials must be fully contained within these maximum dimensions.
- 8.4 Maximum Traditional Private Grave Memorial Dimensions:
- | | | |
|-----------------------|-------------|------------------------------|
| Headstone: | Height | 3ft from ground level |
| | Width | 2ft 6in |
| | Thickness | 6 inches |
| Full Kerb Set: | Length | 6ft 6in |
| | Width | 2ft 6in |
| | Height | 6 inches |
| | Thickness | 3 inches |
| | Post height | 9 inches |
- 8.5 All planting/memorabilia that extends beyond the Defined Memorial Area, will be removed without prior notice.
- 8.6 Kerbs and posts must be set at ground level and must be properly dowelled and grooved for adequate drainage.
- 8.7 Headstones must be securely dowelled to landings and properly fixed to any kerbs by means of a substantial cramp.
- 8.8 Copper and galvanised iron cramp and dowels only shall be use in assembling stone work.
- 8.9 Vases, ornaments, figures or additions to memorials are not permitted, but one or more flower containers may be set into the landing.
- 8.10 Chipping, kerbing, broken or crazy paving are not permitted unless enclosed by kerbing.

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- 8.11 In sections XB, XH, L1, and D1, whereas prior to April 2010 the graves were designated as Lawn Graves, after 1 April 2010 existing and new graves in these sections and also sections P1, Q1, R1 and XJ only are allowed to be planted with seasonal bedding or other low growing plants along the full length, along the full length of the grave and/or defined by the use of a soil mound along the full length to an absolute maximum height of not more than 18 inches. Mounds of greater than 18 inches are incongruous with the surroundings and other graves in these sections and will be reduced by Cemetery grounds staff after an adequate notice period.

Traditional Grave Memorials - Erection and Fixing

- 8.12 Where available, concrete plinths allow for the erection of a headstone soon after an interment.
- 8.13 In the case of the previously designated lawn sections XB, XH, L1, D1 as well as sections P1, Q1, R1 and XJ, kerb sets (as defined) are permitted in the area. These will need to allow the grave to 'settle' before installation, usually at least 12 months from the interment.
- 8.14 In older sections of the Cemetery without concrete plinths, no memorials shall be erected or re-erected on a private grave within a period of 12 months from the date of the last interment.
- 8.15 All kerbs and memorials on private graves must be fixed either on a York Stone landing or on a precast reinforced concrete landing of approved manufacturer. The landing must not be less than 4 inches in thickness and laid with the top surface at or below ground level.

Section 9: Cremated Remains Graves

9.1 In addition to the general rules governing the Cemetery, the following rules in Section 9 apply to Cremated Remains Graves.

Cremated Remains Memorials - Dimensions

9.2 Memorials must be splayed tablets. There is no Defined Memorial Area - no other memorials or memorabilia can be placed other than the splayed tablet.

9.3 Maximum Cremated Remains Grave Memorial Dimensions:

Splayed Tablet: Width **18 inches**
 Depth **12 inches** front to back
 Height **15 inches**

Cremated Remains Graves Memorials - Landings and Location

9.4 If the memorial is erected on a landing, the landing must not exceed 2 feet square and must not be more than 3 inches in thickness with the top surface at or below ground level. An opening in the landing for one or more flower containers is permitted.

9.5 Memorials will be fixed as indicated by Cemetery and Crematorium Manager or their representative.

Section 10: Vehicles

- 10.1 Motor vehicles, including bicycles etc, shall be driven in accordance with onsite signage and markings, keeping strictly to the roads and shall not be driven over any kerb, along any footpath, over grass, beds, shrubs, trees or over any grave or memorial.
- 10.2 Vehicles must not be left unattended for long periods of time in the cemetery.
- 10.3 Vehicles must not be left on the premises after closing time, as access to retrieve them will not be available until the following morning.
- 10.4 The maximum speed limit within the Cemetery grounds is 5 miles an hour.
- 10.5 Motorists should be aware that many open grassed areas are designated for the scattering of cremated remains and may have already been used for this purpose. Please be respectful as driving vehicles on these areas will be highly offensive to many people.
- 10.6 Vehicle engines should not be revved excessively and should not be left running or idling unnecessarily. Sound systems in vehicles should not be allowed to play loudly, as not to disturb mourners, visitors or neighbouring properties.
- 10.7 All vehicles are parked at the Owners own risk.

Processions

- 10.8 If a funeral procession is to be led by any vehicle other than a motor driven funeral hearse, permission should be obtained from the Cemetery and Crematorium Manager, to ensure this can be accommodated. This includes, but is not limited to, horse-drawn hearses, gun carriages and other vehicles of this type.
- 10.9 The Funeral Director, or persons organising a funeral that is likely to have a funeral cortege exceeding twenty vehicles should notify the Cemetery Office at least two hours in advance of the time of the service.
- 10.10 Only vehicles of the funeral cortege may pull up underneath the portico canopy to the Chapel and alongside the Floral tribute Area.

Section 11: Fees

- 11.1 Fees are reviewed annually and are payable to Slough Borough Council. The Council's fees and charges are published on the Council website (www.slough.gov.uk). A copy is also published on the notice board in the chapel waiting room and is available on request from the Cemetery Office.
- 11.2 Fees cannot be paid in cash. Payment by debit or credit card, by cheque or by BACS is accepted. Payment in full is due prior to the funeral service.
- 11.3 The fees payable for purchase of Exclusive Right of Burial and internment shall be trebled in respect of the persons not resident in the Borough of Slough.
- 11.4 An exception will be made to this Rule if the deceased person was a resident of the Borough of Slough prior to death, who was transferred outside the Borough due to ill health to reside in a hospice, nursing home or with relatives during the last year of life. Proof of Slough Borough Council financial support for such residence outside the Borough must be provided.

All enquiries regarding the Cemetery or Crematorium should be made to:

Slough Cemetery and Crematorium,
Stoke Road,
Slough,
Berkshire,
SL2 5AX

Tel: 01753 523127

Email: sloughcrem@slough.gov.uk

Information on services is available at: www.slough.gov.uk

A Plan of the Cemetery showing the location of sections, graves, water taps and parking/vehicular access are freely available from the cemetery office or on the Council's website.

Revised July 2023 from previous revision of November 2018.

This document can be made available on audio tape, braille or in large print, and is also available on the website where it can easily be viewed in large print.

Slough Cemetery Rules

If you would like assistance with the translation of the information in this document, please ask an English speaking person to request this by calling 01753 523127.

यदि आप इस दस्तावेज में दी गई जानकारी के अनुवाद किए जाने की सहायता चाहते हैं तो कृपया किसी अंग्रेजी भाषी व्यक्ति से यह अनुरोध करने के लिए 01753 523127 पर बात करके कहें.

ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਵਿਚਲੀ ਜਾਣਕਾਰੀ ਦਾ ਅਨੁਵਾਦ ਕਰਨ ਲਈ ਸਹਾਇਤਾ ਚਾਹੁੰਦੇ ਹੋ, ਤਾਂ ਕਿਸੇ ਅੰਗਰੇਜ਼ੀ ਬੋਲਣ ਵਾਲੇ ਵਿਅਕਤੀ ਨੂੰ 01753 523127 ਉੱਤੇ ਕਾਲ ਕਰਕੇ ਇਸ ਬਾਰੇ ਬੇਨਤੀ ਕਰਨ ਲਈ ਕਹੋ।

Aby uzyskać pomoc odnośnie tłumaczenia instrukcji zawartych w niniejszym dokumencie, należy zwrócić się do osoby mówiącej po angielsku, aby zadzwoniła w tej sprawie pod numer 01753 523127.

Haddii aad doonayso caawinaad ah in lagu turjibaano warbixinta dukumeentigaan ku qoran, fadlan weydiiso in qof ku hadla Inriis uu ku Waco 01753 523127 si uu kugu codsado.

اگر آپ کو اس دستاویز میں دی گئی معلومات کے ترجمے کے سلسلے میں مدد چاہئے تو، براہ کرم ایک انگریزی بولنے والے شخص سے 01753 523127 پر کال کر کے اس کی درخواست کرنے کے لئے کہیں۔