

SCHOOL STREETS



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What is a School Street?

A School Street creates a pedestrian and cycling zone which limits motor vehicle access. This means the roads immediately surrounding a school are closed to motor traffic at agreed times but remain open to pedestrians, cyclists, and authorised vehicles.

The School Street operates on Mondays to Fridays in term time during a school's drop-off and pick-up times, for approximately one hour in the morning and approximately one hour in the afternoon, normally with volunteer marshalls operating barriers.

The following drivers are still able to leave and access the School Street once it is operational:

- Residents of the closed road(s)
- Approved pupil transport vehicles
- Approved staff and support workers
- Emergency vehicles including fire services, ambulance, and police
- Blue Badge holders
- And any other authorised vehicles (see page 10)

Restrictions will not operate during school holidays, bank holidays or at weekends.

Objectives of the scheme

SBC School Streets Programme

Slough Borough Council's Better By team is inviting Slough schools to submit an expression of interest for phase 2 of the trial School Streets programme.

The School Street trial programme addresses the council's commitment to provide a safer environment for pupils and residents by tackling congestion, improving air quality, encouraging people to make greener travel choices, and making it safer to cycle and walk to school.

School Streets create a more pleasant environment for everyone, while making sure residents, cyclists and pedestrians are still able to use the road.

The objectives of the scheme are to:

- a) Encourage active journeys to schools.
- b) Reduce private vehicle use.
- c) Improve air quality.
- d) Support road danger reduction.
- e) Obtain local support to make the measure permanent.

If your school is eligible, the trial will run for a period of 6 months and if successful, will be made permanent.

Benefits of School Streets

There are many benefits when children use more active modes of travel such as cycling, walking, and scooting. Increased physical activity will lead to:

Healthier Children

- Active travel is associated with mental health benefits including reduced stress and anxiety.
- Improved physical health - more active children.

Improved Academic Performance

- Physical activity supports healthy brain development
- Activity contributes to increased alertness and attention during the day.
- Triggers a positive mood and feel-good mind-set.

Fewer cars on the road lead to:

Less Traffic and Pollution

- The reduction in the use of the motor vehicle will result in less congestion and carbon emissions

Safer Communities

- Create a safer and more pleasant environment for families.
- Improved walking and cycling routes.
- Improved road safety and quality of life for community.
- A reduction in inconsiderate parking and anti-social behaviour.

Assessment Process

Is my school suitable?

Every school site and situation is different.

The school must be able to demonstrate a clear commitment to the scheme and agree to promote sustainable travel (cycling and walking to school) on their website, school newsletter etc and commit to become a ModeShift STARS school (www.modeshiftstars.org/education/).

To be eligible, the school site must be located on a road where a closure would not impact significantly on the transport network. Through the introduction of a School Street, we expect a reduction in the number of cars travelling to the school.

Some parents who usually drive may need to park away from the School Street zone and walk the remainder of the journey. We will be monitoring this, working with the school and the community to identify locations where parents can park safely without obstructing residents on neighbouring streets.

During the assessment stage, school will come under 3 categories: High, Medium, Low.

High - meets all requirements for School Street and benefits are high.

Medium - meets some requirements for School Street and can improve Road Safety surrounding the school.

Low - does not meet the requirements with minimal benefits.

The assessment will be undertaken by SBC officers to understand whether your school site is suitable for a School Street.

If you would like to know if your school site is suitable, before submitting an application, please email betterby@slough.gov.uk

If your school is eligible (high or medium category) and you wish to be considered, we will arrange a site visit to meet the head teacher/school representative to discuss the School Street and how we can work with you to take the scheme forward.

Walking and Cycling to School - other initiatives

Even if you are not eligible for the School Streets initiative, there is free support available to help you increase walking and cycling to your school. You could consider Park and Stride sites, and actively participate in the Modeshift STARS initiative. Your school can also sign up for Bikeability training, cycle, and scooter parking.

Support for all the initiatives above is available to all schools.

Contact betterby@slough.gov.uk for more information.



Legal Process

Local authorities can implement Traffic Regulation Orders (TROs) or Experimental Traffic Regulation Orders (ETROs) to control traffic in their area. These are legal powers and can be temporary or permanent. Local residents must be informed about proposals.

In order to introduce the restrictions to prevent unauthorised vehicles from accessing the road during the School Street operational hours, an experimental traffic regulation order will be introduced for a minimum of 6 months and maximum of 18 months.

Consultation

A School Street is introduced on a trial basis using an Experimental Traffic Regulation Order (ETRO). During the trial period, anyone can object and make representations, within the first 6 months (the statutory objection period) of the ETRO coming into force and the implementation of the works.

Representations/comments can be made by the public by submitting them to the Transport Strategy Team at betterby@slough.gov.uk.

For information about any School Street consultation please see [Consultation – Slough Borough Council](#) or our School Street pages [School Street - Slough Borough Council](#).

Consultees (mainly residents and the school community) are encouraged to make their comments at least 3 months after implementation so that the scheme has run for a short while and you understand how it impacts your area.

All representations will be considered prior to making a final decision whether to remove the scheme, undertake some modifications or make the scheme permanent.

Although we will consult and notify residents, we encourage the school to consult with parents and encourage them to submit their comments during scheme's consultation period

Based on the consultation responses, a decision will then be made about whether to make the scheme permanent or to remove it.

Table 2 sets out who will be contacted, when and how.

Who	How	When	How
Residents	Letter	Before the scheme is live	Letter drop
Parents	Letter/email/newsletter Notice outside the school	Before the scheme is live	Letter via school
Staff	Email/letter/comms from Headteacher/survey	Ongoing	Letter via school
Pupils	Classroom activity	Before and after	School teacher
Businesses on affected streets	Information leaflet	Before the scheme is live	Letter drop
Members		Ongoing	Email
Education Services		Ongoing	Email
Emergency Services	Letter/Email	Before the scheme is live	Email

Exemptions and Permits

Exemptions

Residents, who reside on the street, and school staff, will have access to the street, provided they display the permits issued by the council.

Eligible vehicles include residents living on the School Street, carers visiting residents' properties, business owners and customers, as well as emergency services, blue badge holders, taxis, statutory public services such as gas/electricity companies, refuse collectors, postal service providers, such as the Royal Mail, buses and school transport, breakdown and recovery vehicles, and vehicles with special arrangements made by the school.

Any additional exemptions issued will be kept to a minimum to ensure that the number of vehicles entering the School Street zone during operational hours is kept low.

Vehicles already parked in the zone during operational hours will be able to exit the zone but will not be permitted re-entry without a permit. You can view the [full exemption list](#) on our website.

Permits

Residents within the School Streets zone and staff will receive copies of permits which will allow entry and exit during operating hours.

Appointed marshals will not allow any vehicle access unless a permit is shown. An example of the School Street permit is shown below.



How will the School Street be managed and paid for?

Subject to available funding SBC will provide:

- The traffic order.
- Signs and barriers.
- On-line training for marshalls.

Schools will need to ensure they have:

- evidence of their Public Liability and Employee Insurance. This must cover their school representative, or volunteers to man the barriers for the duration of the road closure.
- staff/volunteers for each entry point to the School Street to operate the barriers to allow anyone with a permit to drive in/out of the School Street.
- staff/volunteers who can move the barriers at the beginning and end of the A.M. and P.M. periods.
- a safe location for barriers to be kept on the school site outside of these hours.

See Appendix 6 for guidance for marshal duties.

Monitoring

Before and after travel surveys will be undertaken. The school will be required to submit baseline travel survey data to understand existing travel patterns. After the 6 month period another survey will be issued to understand if there have been improvements.

We will be gathering qualitative data (statements from parents, pupils, teachers, and residents), and quantitative data (surveys, traffic counts where appropriate).

Table 1 sets out our objectives again followed by how we will gather this information.

Objective	Indicator	Method of collection	Target Audience
A Encouraging active journeys to school	% increase in pupils walking % increase in pupils cycling % increase in pupils scooting % increase in park and stride	Survey data	Parents/staff
B Reducing private vehicle use	% reduction in vehicle traffic during designated closure times % reduction in self-reported parent car journeys % change in heavy traffic on streets from residents % increase in residents saying they can walk/cycle on road	Count data Survey Data Survey Data Survey Data	Cars outside the school Parents/staff Residents Residents
C Air quality improvement (where possible)	% reduction in emissions % reduction in air quality	Air quality monitor (fixed or hand held)	N/A
D Road Danger Reduction	% increase in perception of child's safety on street	Survey Data	Parents
E Success of School Street	% change in people rating street as pleasant % of parents/staff wanting to make measures permanent % residents wanting to make measures permanent	Survey Data Survey Data (only collected post implementation) Survey Data (only collected post implementation)	Parents/Staff/residents Parents/Staff Residents

Promotion of your School Street

Although the School Street will be managed by the school directly please be assured that SBC staff will continue to support participating schools.

It is important that parents and residents are on board with the scheme and the school should continue to provide updates via their own school newsletter or responding directly to residents who may have questions.

A School Street delivered well, will have many benefits for all. However, initially there may be some issues that will need to be resolved and continued communication is essential.

We have developed some resources for you to use around your school and to share with parents.

Please contact BetterBy@slough.gov.uk to obtain printable promotional posters.



What is School Street?

A school Street is where a road outside a school is temporarily closed to become a pedestrian and cycle zone during the school's drop-off and pick-up times.

Benefits of School Street include:

- Encourage active travel to & from school via active forms (walking, cycling & scooting)
 - Improved physical health – more active children
 - Healthier children
 - Improved academic performance
 - Triggers positive mood feel-good mind-set
- A reduction in inconsiderate parking and anti-social behaviour
 - Less traffic and pollution

Find out more at:
www.slough.gov.uk/Schoolstreets

What is School Streets?

School Streets works by restricting vehicle access to specified roads during school pick up and drop off. During these times, a barrier will be in place to prevent through traffic on these roads.

Why is the scheme being introduced?

The council is working with schools in the borough and the wider community to improve air quality, road safety and increasing active travel. School Streets aims to reduce traffic directly outside schools which will create a safer and pleasant environment for everyone.

What are the operating/restriction times?

The restrictions depend on the schools start and finish time. Generally, the restricted times are 8-9am and 2.30-3.30pm. The timings of each school will vary depending on the school requirements.

What if I'm already parked in the school street parking zone?

Vehicles already parked in the zone are free to leave during its operational hours but cannot re-enter without a permit.

Where can I get a permit from?

Permits are only provided by the council to the residents that live on School Streets closure. Permits are only posted to the residents within the zone. You can not apply for a permit.

What if we are expecting visitors during the restricted hours?

Residents that do not live directly within the restricted zone will not be permitted to enter during operational hours. Advance warning signage will be installed on surrounding roads informing drivers of the time closure where necessary.

How will carers/parents and children will be limited mobility be affected by 'School Streets'?

Parents or carers dropping children at school will not be able to enter the School Streets zone. They can only enter if the driver or child is a blue badge holder, or by special arrangements made with the school. You will still be able to walk, cycle or scoot to school in a more friendly and safe environment.

Who is exempt

Currently only blue badge holders and emergency services are exempt and do not require a permit to enter the closure during operational hours. Any additional exemptions issued will be kept at a minimum to ensure that the number of vehicles legitimately entering the 'School Streets' zone during operational hours is kept low.



10-07-2020 10:21

Expression of Interest

General Information		
Name of School		
Head Teacher		
Address		
	Post Code:	
Telephone No		
Email Address		
School Travel Plan in place?	Y/N	
Score of High /Medium in School Street eligibility score?		
'School Streets' Rollout Pupil and Staff Information		
Age Range of Pupils		
Number of Pupil including Nursery		
Full Time Staff		
Part Time Staff		
Staff/Volunteers identified to assist in 'School Streets' implementation	Y/N	
Operation Times	Opening Times	Closing Time
School Site		
Pupils Official Start Time (Please use information sheet for staggered opening/closing times.		
Breakfast Clubs (If application)		
After School Clubs (If applicable)		
Other Times (Nursery times, please use information sheet for staggered opening/closing times)		
Facilities		
Description		Numbers
Car Park	Staff Parking Places	
	Visitors Parking Spaces	
	Disabled Parking Spaces	
Cycle Parking	Covered Sheffield Stand	
	Sheffield Stand	
	Cycle Pod/Mini Pod	
	Other Cycle Spaces	
	Total Pupil Cycle Spaces	
	Total Staff Cycle Spaces	
Scooter Parking	Total Scooter Parking Spaces	
Storage Lockers	Number of Storage Lockers for Equipment	
Bikeability School	Number of students who have completed Bikeability school in the school term	

Terms and Conditions for School Street Applications

Please use this form if you wish to apply for a School Street and the Experimental Traffic Regulation Order (ETRO). This Order will permit SBC to close a road for the purpose of a School Street scheme.

1. Please make sure you give all information requested on the form.
2. Please note the application has to be made by the School. The applicant(s) must sign the application form in the appropriate places.

The School Street scheme will be operated and managed by marshals (an adult over the age of 18) nominated by the school and professionally trained to ensure they are fully aware of the role and responsibilities prior to the School Street opening. Insurance for this purpose remains the School's responsibility.

3. The school assumes full responsibility for ensuring the scheme is managed correctly. SBC reserve the right to suspend any Order made under this application if the scheme is not properly managed or if there is a danger to road users and unforeseen impact on the road network.
4. Schools must ensure their Public Liability Insurance will cover the School Streets scheme for the duration of the road closure(s), including the marshals appointed to manage the scheme.
5. Closures must only operate during the agreed times, weekdays and only during term times. Vehicular access and egress for residents/businesses within the core School Street area must be maintained during any closure period.
6. Each closure point must be staffed by a Marshal at all times during the closure period.
7. Any barriers erected during the closures must be removable if access for emergency services or eligible vehicles is required.
8. The road(s) may only be closed on the days and times specified within the Order.

9. Initially up to two permits will be issued by SBC to the occupants of each house/business within the School Street zone. Residents/businesses will need to notify SBC of the registration numbers of the two vehicles for which they require permits. The permits must be displayed to ensure vehicles that regularly require access to the School Street, such as residents, businesses etc. can do so.
10. Any replacement permits will be issued via the relevant school.
11. SBC reserve the right to suspend or amend any such Order if the closures are not implemented in accordance with these requirements or the activities are not managed in a safe manner.
12. Please note that approval to proceed with a School Streets scheme will need to be authorised following an application from the School.
13. You must commit to signing up to Modeshift STARS and achieve at least bronze level in year 1.

I confirm that all the information I provide below is true and complete. I agree that Slough Borough Council may distribute to third parties and use publicly any of the information provided within these forms. I have read the conditions above and agree to accept and adhere to them if my application is successful.

Name of School(s):

Head Teacher(s) Signature:

Date:

Appendix 1: Guidance for Motorists

- Eligible vehicles include:
 - residents living on the School Street
 - carers visiting residents' properties
 - business owners and customers
 - emergency services
 - Blue Badge holders
 - taxis servicing the school
 - statutory public services such as gas/electricity companies, refuse collectors
 - postal service providers, such as Royal Mail
 - buses and school transport
 - breakdown and recovery vehicles
 - any vehicle with special arrangements made by the School.
- Vehicles that regularly require access to the School Street, such as residents, business, and regular customers should display permits/notices issued by SBC or the School in their vehicle.
- Drivers must travel slowly with due care and attention at all times when within the School Street.
- Drivers must follow the directions given by the School Street marshal.
- Drivers wanting to use the School Street as a shortcut cannot do so, except for emergency services.

Appendix 2: Resident's Online Consultation Survey Example

Dear Residents

[Insert school name] Primary School is working with Slough Borough Council to introduce a School Street for a trial period on **[insert road name here]** starting in the new term in **[Insert date]**. The aim of this survey is to gather feedback from residents and parents on their views on how the School Street will work for them.

What is a School Street?

A School Street is a road outside a school with a temporary restriction on motorised traffic at busy school drop-off and pick-up times. For **[insert school name]**, the restriction will be: 8.00-9.00am and 2.30-3.30pm. The restriction applies to all traffic. The result is a safer, healthier, and more pleasant environment for everyone at school starts and finish times.

Answers provided will be treated in the strictest of confidence and will only be used for the purpose of evaluating the School Street.

For more information about School Streets, including what vehicles will be permitted during hours of operation, residents' permits, how long the trial is for please visit: www.slough.gov.uk/Schoolstreets

Thank you for completing the survey, your time and effort are appreciated.

For any questions regarding the School Street, please contact betterby@slough.gov.uk

Question 1

Are you a resident of in?

[insert road name]

Other (Please provide postcode)

Question 2

Do you have a child/children attending Primary School?

Yes

No

Question 3

Do you support the idea of the School Streets for **[insert school name]** School?

Yes

No

Not sure

Question 4

On a scale from 1 (Low priority) to 6 (High Priority), Please rank the issues that have raised concerns?

	1	2	3	4	5	6
Parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Congestion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please specify)						

Question 5

Has the School Streets directly negatively impacted you?

Yes

No

Other (please specify)

Question 6

Please rate your experience of School Streets.

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree
Harder to reach home/work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Easier to reach home/work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harder to park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Easier to park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harder to walk/cycle/or cross the street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Easier to walk/cycle/or cross the street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has not improved the look or feel of the street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has improved the look or feel of the street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Question 7

What improvements have you experienced since the trial began?

	Improved a lot	Improved somewhat	No difference	Not improved	Made worse
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Question 8

Would you like the scheme to be made permanent?

Yes Yes, with changes No Don't know

Question 9

Please provide any further comments on School Streets, including (if you wish) issues that concerned you before the School Streets trial, changes you would like to see if the scheme was made permanent, and ideas to improve.

Appendix 3: Example letter sent to residents

Dear Resident or Business,

Trial of School Street measures surrounding [name of school]

The council is supporting schools to introduce measures to encourage parents and children to walk and cycle to school by setting up a School Street.

This will be done by the introducing an experimental road closure **[at the end of name of road]** for a period of **[how many weeks]** on a trial basis. The effectiveness of the measures will be monitored before deciding whether or not to make any measures permanent. Please refer to enclosed plan which illustrates the scheme.

By creating a low traffic zone, the School Street will open up more space for parents and children walking and cycling by reducing vehicles accessing the street

What is a School Street?

A School Street is where a road or roads outside a school are temporarily closed to general traffic to become pedestrian and cycle only during school drop-off and pick-up times. It is designed to reduce the number of vehicles around the school, providing a safer environment for children travelling to and from school, as well as enabling greater social distancing. They also encourage more physically active journeys and help improve air quality and road safety around the school.

We acknowledge that the road closures will initially cause some disruption, especially as drivers get used to the new measures and find alternative routes.

Slough is committed to reclaiming our streets for vulnerable road users, not cars, making it safer and easier for people to walk and cycle, while at the same time improving air quality and road safety which benefits the whole community.

When is a school street operational?

The operational times for the road closures and any associated measures would be during school drop-off and pick-up times (8.00-9.00am and 2.30-3.30pm Monday to Friday). Please note the road will remain open to traffic outside of these times.

How does it work?

During the trial, barriers will be in place to prevent people from driving through the closure during the operational times. Please note that residents of xxxxxx and xxxx will be permitted through the closure.

Why is a School Street required in this location?

We have met with teaching staff to understand the local traffic and parking problems. The school has 260 pupils and naturally this means high local traffic volume especially during pick up and drops off times. Local roads become congested and there are many incidents of dangerous and obstructive parking, which bring vehicles into conflict with pedestrians.

These problems have become worse in recent times and the school has had to operate a staggered drop-off time in order to apply social distancing, resulting in more children waiting outside the school on xxxx bringing them into conflict with traffic.

Consultation

The above measures will be introduced under an Experimental Traffic Order to give the public an opportunity to comment during the consultation period and the council to monitor their effectiveness before deciding whether or not to make them permanent.

This way, the council can introduce new and innovative schemes and take feedback on the progress of them whilst they are in operation. Once measures are in operation, resident comments may be made before any measures are made permanent. Comments must be made within six months of the day that the experimental order comes into force.

Monitoring will be in the form of surveys of teachers, parents and residents. The exact details will be developed with your local councillors.

What Happens Next?

It is planned that the measures will come into operation on [start date] and will be in place for 6 months. If you are a **resident of [names of affected roads]**, we will contact you separately about how you will be able to access the road closure during operational times.

If you have questions about the scheme or wish to give feedback on its operation, please email us betterby@slough.gov.uk

With thanks for your attention.

Yours faithfully

Appendix 4: Staff Travel Survey

[Insert School Name] Staff Travel Survey Month/Year

Slough Borough Council is seeking to understand how [insert school name] school employees working in Slough are travelling to/from work. Data from this survey will be used by Slough Borough Council and [insert school name] to determine employee travel patterns and to gather information on what initiatives can help improve travel options to/from your place of work. We would be grateful if you could spend 5 minutes completing this questionnaire. Thank you.

THIS SURVEY IS CONFIDENTIAL

Some of the following questions ask for some personal details. Any answers provided will be treated in the strictest of confidence. You have the right to withdraw your consent to this survey at any time and can do so by contacting BetterBy@slough.gov.uk

Under the Data Protection Act 2018, we are required to notify you of the personal details we hold for you. For further information please visit:

www.slough.gov.uk/yourprivacy

If you are unable to access the provided links or wish to submit a query in relation to fair

processing, please contact the data protection officer at DataProtectionOfficer@slough.gov.uk

Your commute

1. What is your gender?

- Female
- Male
- Prefer not to say

2. What is your age?

- Under 21
- 21-30
- 31-40
- 41-50
- 50 or over
- Prefer not to say

3. How do you usually travel to work?

- Bus
- Bicycle
- Car (solo)
- Car (sharer)
- Car (drop off)
- Motorcycle/scooter
- Taxi
- Train
- Walk
- Other (please specify)

Driving to/from work

4. What are your main reasons for driving to work? (Select all that apply)

- I drop off/collect children on the way to/from work
- I use the car for other personal business to/from work
- I use my vehicle during the day for work purposes
- I car share/give a lift/get a lift
- It's quicker than other modes
- It's cheaper than other modes
- I have a lot to carry
- I have no alternative
- Personal security
- Time savings
- Other (please specify)

5. If you would be prepared to car share, which of the following would encourage you?
(Select all that apply)

- Free taxi home if let down by car share partner
- Help in finding a car share partner
- Reserved parking spaces for car sharers
- Financial contribution from passengers
- Live updates on driver/passenger availability
- I would not be prepared to car share
- Other (please specify)

Public Transport/Cycling/Walking to work

6. Which of the following would make you want to cycle more often to work? (Select all that apply)

- More readily available information on cycle routes
- Safer cycle routes near to where I live
- Safer cycle routes around work
- More/safer cycle storage facilities
- Showering/changing facilities
- Lockers for cycling gear and clothes
- A scheme that allows me to buy a bike and pay through my salary over instalments
- Employer discounts at cycle shops
- Not applicable as I live too far away to cycle to work
- Even though I live close enough, nothing would encourage me to cycle to work
- Cycle training
- I would not be prepared to cycle to work
- Other (please specify)

7. Which of the following would make you want to use public transport more often to work?
(Select all that apply)

- More easily available information
- More modern waiting facilities
- Bus stop closer to home
- Bus stop closer to work
- Faster journey times
- More direct routes
- Cheaper fares
- More frequent services
- Interest free salary loans payable over 12 months for purchase of season tickets
- Not applicable as there is no public transport near to where I live
- A shuttle bus service to/from Slough/Burnham station to work
- A shuttle bus service to/from your nearest train station at home to work
- I would not be prepared to use public transport
- Other (please specify)

8. Which of the following would make you want to walk more often to work? (Select all that apply)

- More readily available information on walking routes
- Improvements to the quality of footpaths
- More lighting in pedestrian areas
- More CCTV covering pedestrian areas
- Modern showering/changing facilities
- Lockers for walking gear and clothes
- Free issue of pedometers
- Free issue of personal safety alarms
- Employer discounts at outdoor gear shops
- Not applicable as I live too far away to walk to work
- I would not be prepared to walk to work
- Other (please specify)

9. Please indicate your interest in the following initiatives:

- Slough corporate card trial
- Slough information
- Cycle training
- Dr Bike session at your workplace
- Public transport information
- Sign up to a Car Share Scheme
- Sustainable travel challenges at your workplace
- Sustainable travel events at your workplace

10. Do you have any other comments about how you travel to/from work?

Appendix 5: Pupil Hands Up Survey - Example

School Travel 'Hands-up'/'Stand up' Survey



As part of our work to encourage safe, sustainable, active school travel and improve school journeys, we're carrying out school travel surveys. The results will:

- indicate where safe, sustainable, active school travel is growing and care use reducing
- help us to understand what measures work to achieve the above
- indicate where there may be problems on the transport network
- enable us to propose further appropriate measures

Date of survey: _____

Please give your school and class details:

This survey does not apply to staff.

Name of school: _____

Year group: _____ Class name/number: _____

Total no. of pupils: normally in class: _____ present in class for survey: _____

Question 1 - Usual mode of travel:

Please turn over for guidance notes...

- Please ask your class: "How do you usually travel to school?"
- Then, please read out all the travel modes listed in the table below
- Then, please again read out, in turn, each travel mode in the order in the table and ask pupils to put their hands up/stand up when their usual mode is called, and then put their hands down/sit down once counted. Fill in the table with the number for each mode

Usual travel mode to school	Total
Do you ride a bike?	
Do you ride a scooter?	
Do you walk?	
Do you travel in a car with other children/pupils/students at your school/another school (including siblings)?	
Do you travel in a car with just the driver?	
Do you travel on a public bus?	
Do you travel on a school minibus?	
Do you travel in a taxi/private hire vehicle?	
Do you travel on a train?	
Do you travel on any mode not listed above? (no need to state which)	

Question 2 - Preferred mode of travel:

Please turn over for guidance notes...

- Please ask your class: "How would you prefer to travel to school?"
- Then, please repeat steps b) and c) above for the preferred mode

Preferred travel mode to school	Total
Would you prefer to ride a bike?	
Would you prefer to ride a scooter?	
Would you prefer to walk?	
Would you prefer to travel in a car with other children/pupils/students at your school/another school (including siblings)?	
Would you prefer to travel in a car with just the driver?	
Would you prefer to travel on a public bus?	
Would you prefer to travel on a school minibus?	
Would you prefer to travel in a taxi/private hire vehicle?	
Would you prefer to travel on a train?	
Would you prefer to travel on any mode not listed above? (no need to state which)	



Guidance notes:

Please note:

- This survey asks about travel to school only - please ignore travel from school
- Usual/preferred travel mode is that which is/would be used most often to travel to school
- If more than one mode is usually used/preferred (e.g. walk, then bus), just record the single mode which covers the longest distance, for both questions
- Each pupil must put their hand up/stand up for only one mode for each question - please ask pupils to put their hands down (and maybe to fold their arms)/sit down once counted for each question
- For question 2, it's fine for pupils to put their hand up/stand up for the same mode as for question 1, i.e. if their preferred travel mode is the same as their usual travel mode

Thank you for your help!

Appendix 6: Operational Notes

Example

Operational Note

Marshall Instructions for School Street

Introduction:

The details below give instructions on how to install and operate a temporary Road Closure in association with a School Street.

Traffic Management Equipment Check-List

- Road Closed Sign(s) - A-Frame
(1 per road closure vehicular access)
- Advance Warning Sign(s) - A-Frame
(1 per approach to closed road)
- Yellow Concertina Barrier
- Traffic Cones

Installing the Road Closure Traffic Management Equipment

The above equipment will be delivered/supplied to your school by Slough Borough Council and should be stored within your school.

You should know the operational times for the road closure e.g, 8-9am and 3-4pm.

The Traffic Marshal/Road Closure Operative wearing a High Visibility bib should action the following:

15min before operational time - Place advance warning signs as per General Arrangement Drawing (GA) provided.

10min before operational time - Place traffic cones, Road Closed signs, and concertina barrier on footway adjacent to closure point(s) as per GA.

5min before operational time - Close road to traffic by placing Road Closed signs, cones, and barrier across closure point(s) as per GA.

Operating the Road Closure

Once the Road Closed signs are in place, the road is legally closed to general traffic. The concertina barrier reinforces the message and offers additional protection.

However, some permitted vehicles, such as residents and school staff will be permitted through the closure point. Such permitted vehicles will have a permit on display on their windscreens so that the person operating the closure can easily identify them as they approach. An example of permit/pass will be provided.

If a permitted vehicle approaches, Marshalls must open the barrier and allow the vehicle through the closure and instruct the driver to be aware of pedestrians who may be in the carriageway and to drive carefully.

Close the barrier once the vehicle has passed.

The same operation applies if a vehicle wishes to leave the area.

If a vehicle approaches but does not have a valid permit/pass, then they should not be allowed through the road closure. If any drivers are confrontational this should be raised with the school Head Teacher, who can then escalate to Slough Borough Council officers.

When the School Street Operational Times End

At the end of the operational times, move the Road Closed signs, cones, and barrier to the side of the road and 'open' the road to traffic.

Collect the advance warning signs and store these and all Traffic Management equipment in the school.

Appendix 7: Frequently Asked Questions

What is a School Street?

A School Street is where a road outside a school is temporarily closed to motorised vehicles to become a pedestrian and cycle zone during the school opening and closing hours.

How does a School Street work?

A School Street closes a road outside or near the school temporarily to reduce poor parking, reduce congestion and pollution at the school gates and create a safer environment for children to get to and from school.

What time are the restrictions for?

The restrictions depend on the schools start and finish time. Generally, the restricted times are 8.00-9.00am and 2.30-3.30pm. The timings of each school will vary depending on the school requirements.

Which roads are inside the restricted School Street?

All roads highlighted in pink on the map are inside the School Street. Residents and businesses on those roads are eligible to apply for a permit.

Please see maps for more details.

Who will be exempt from the restrictions?

The School Street creates a vehicle restricted zone, people walking, scooting, and using cycles are not subject to the restrictions.

The following groups will be exempt and are permitted to enter or leave the School Street without restriction:

- residents and businesses of the restricted section of the street(s)
- carers to residents of the restricted section of the street(s)
- blue badge holders accessing the school

- taxis servicing the school
- school buses
- emergency vehicles
- council waste vehicles
- statutory undertakers (such as water and gas companies)
- specific staff designated by the school.

We would encourage everyone to try to avoid driving in the restricted sections during operational hours to allow more safe space for pupils outside their school.

What if I am already parked inside the School Street before the operating time?

Vehicles already parked in the roads before the times of operation will be able to exit. They will not be able to re-enter during the operating times unless they have a permit. During the operating times any vehicles are advised to travel at walking pace.

I have a family member who sometimes picks up my child from school and looks after my child until I get home from work. Will they be able to apply for an exemption?

No - providing childcare similar to that of a childminder whether it's a family member or a paid person/organisation will not be eligible to apply.

A carer is anyone, including children and adults, who look after a family member, partner or friend who needs help because of their illness, frailty, disability, a mental health problem or an addiction and cannot cope without their support.

Where can I get a permit from?

Permits are only provided to the residents who live on School Street closure zone. You cannot apply for a permit.

What if we are expecting visitors during the restricted hours?

Residents that do not live directly within the restricted zone will not be permitted to enter during operational hours. Advance warning signage will be installed on surrounding road informing drivers of the time closure where necessary. (The council will provide banners, posters, and leaflets). Therefore, we ask that visitors park their vehicle outside of the restricted area.

If I apply for an exemption, can I drive my car on the same day?

No - an application for an exemption needs to be made to SBC via BetterBy@slough.gov.uk.

Please note that applications take at least 5 working days to process.

You will need to adhere to the restrictions until you are notified that the information has been processed.

Will vehicles receive a penalty charge if they don't comply with the restriction?

Yes. Vehicles whose number plates are not registered with the council will be fined if they enter the School Street zone during restricted hours.

What about deliveries?

We ask that any deliveries are scheduled outside of the street restriction times as they will not be exempt from the scheme. Currently only official delivery vehicles will be permitted to enter the closure.

Subcontractors using a personal vehicle will not be permitted entry and will need to park away from the school and walk to residents' property or contact resident directly to make alternative arrangements. You can view the full exemption list [School Street - Slough Borough Council](#).

What if builders need access to my property?

It is possible for builders and other tradespeople to enter the School Street Zone outside of the restricted times.

What if it is essential that I drive my child(ren) to school - is this scheme designed to penalise me?

The objective of a temporary street school is to assist with physical distancing for the school community and to make it safer, healthier, and more enjoyable for children travelling to school; not to penalise parents.

Parents and carers who need to drive to school are encouraged to park and stride from nearby. This means parking away from the school and walking/scooting or cycling the rest of the way. If you decide to park and walk, please ensure to park mindfully, and do not cause disruption to neighbouring residents and businesses.

How will parents, carers and children with limited mobility be affected by the temporary School Street?

The School Street will make it easier for pupils, parents, and carers with reduced mobility to access school by reducing congestion and creating more space leading up to the school entrance.

Those holding valid blue badges will be exempt from the restrictions but will need to register their vehicle with SBC.

Please avoid parking on school keep clear (zig-zag) markings.



Does the council consult residents and local businesses?

SBC School Streets are normally implemented on a trial basis using an Experimental Traffic Order to enable all aspects of the scheme to be considered, including comments from residents, local businesses and the school before a decision is made on whether to make the scheme permanent.

An engagement and consultation will take place to ensure feedback is received from a wide range of people and businesses and considered alongside the official monitoring of the scheme during the trial period.

Are school streets restrictions operational during the school holidays?

No the restrictions are not in operation during the school holidays.

For further information, please email betterby@slough.gov.uk

SCHOOL STREETS



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