

Refunds application form

Name	Date
Address	Course
Amount paid	Method of payment
Reason for Refund <i>Note: Evidence must be attached for refunds relating to illness</i>	

Please return form to:

Address:

Slough Enrolment, Community Learning and Skills Service, Wellington Street, Slough SL1 1XY.

RBWM: RBWM Enrolment, Community Learning and Skills Service, Riverside West Dean, off Ray Mill West, Maidenhead SL6 7JB

Contact details

Telephone: 01753476611

Email: lifelonglearning@slough.gov.uk

There will be a £10 administration charge for each refund. Refunds will be given in person in cash at the Curve (Slough), Riverside centre (RBWM) or other agreed council venue.

Official use only:

Amount approved	Processed by	Date	Declined	Signed
Learner no.:				
Details				

Form valid from 1 April 2011

Version CLASS Refunds form v3.03.04.17