

Council Tax: Application for a Discount. Apprentices

The Council Tax law assumes that two adults live in each dwelling. If there are more the bill will not be increased, but if there are fewer it may be reduced; by 25% if only one adult lives in the dwelling. When we count the number of adult residents, certain people, although actually living in the dwelling, are ignored for Council Tax purposes. This includes people who are classified as Apprentices (please see section 3 for definition). If you or someone in your household falls into this category please complete Sections 1, 2 and the declaration set out below. **Only people who are liable to pay the Council Tax can apply for a reduction, but this may be in respect of themselves or others sharing their home.**

1. Your full name and address

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Council Tax Ref. (if known)

Email address

Contact number.....

2. Apprentices details.

Name and address (if different from above)

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Where is the apprentice studying for his/her N.V.Q.....

Name of Employer & Address.....

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Gross Income with proof of wage slips

3. The person named in section 2 must be:
- a) employed for the purpose of learning a trade, business, profession, office, employment or vocation
 - b) undertaking a programme of training leading to a qualification accredited by the National Council for Vocational Qualifications
 - c) employed at a salary or in receipt of an allowance or both, which are, in total:
 - i) substantially less than the salary he/she would be likely to receive if he/she had achieved the qualification in question; AND
 - ii) Earnings no more than £195.00 per week, please provide copies of 3 months wage slips
 - iii) copy of letter from employer confirming start date.

This authority is under a duty to protect funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. Find information about data processing at our privacy notices page.

Declaration

I declare that the details stated in this application are true and accurate to the best of my knowledge and belief and that the apprentice's conditions of employment conform to those stated in Section 3.

Signature Date

This form should be returned to the Council Offices at the above address without delay.