

# Application to acquire an Asset of Community Value

| Information needed | Your details |
| --- | --- |
| **Your Organisation:** |  |
| **Contact Name:** |  |
| **Position Held:** |  |
| **Address:** |  |
| **Post Code:** |  |
| **Contact Number:** |  |
| **Email:** |  |
| **Your Proposal:** | *(please complete after reading the ‘Checklist’)* |

1. **Details of Asset**Please include exact location, address, postcode, size, boundaries, access points and a map if possible
2. **Summary of Proposal**Why do you want the asset and how will this benefit the local community?
3. **Community Use**Please explain how the asset will be used (please refer to questions 5-8 in the checklist)
4. **Suitability for purpose**Please explain why this asset is suitable for the intended purpose (please refer to questions 5- 8 in the checklist)
5. **Community support and consultation**Please set out who you have consulted about your proposal and how you have addressed any concerns raised (please refer to questions 9-14 in the checklist)
6. **Legal Issues**Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset (please refer to questions 15-18 in the checklist)
7. **Financial Matters**How will you fund future running costs, repairs and maintenance? (please refer to questions 19-23 in the checklist)
8. **Future Management**How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future? (please refer to questions 24-27 in the checklist)

## Declaration

I confirm that the details included in this application are correct

| Signed: | Name (please print): | Date: |
| --- | --- | --- |
|  |  |  |

Please email the completed form to [assetmanagement@slough.gov.uk](mailto:assetmanagement@slough.gov.uk)