

Cippenham Library Meeting Room

Rooms	Registered Charity Rate	Private & Semi Commercial Hire	Commercial	Childrens Birthday Party Rate between the hours of 09.00- 17.00	Capacity (People)
Meeting Room	£7.50	£8.63	£11.25	n/a	6

For further enquiries or to make a booking please contact the Bookings Team on 01753 875762 or communitycentres@slough.gov.uk from Monday to Friday between 9.30am and 4.30pm.

Please note:

- A refundable deposit is required
- Public liability insurance is charged at 5%
- Charges may vary depending on the type of function
- Charges are applied for IT equipment, stage & sound system facility Community Centre

Key Indicator

Registered Charity Rate:

A Registered Charity organisation is required to meet a minimum of two categories below to receive the Registered Charity group rate.

- Organisations that have completed Slough Quality Protects at the minimum of bronze level.
- A non-profit making organisation where profits are dedicated to the community.
- Voluntary organisations accountable to members or users and are primarily governed by volunteers.
- The activity is carried out by volunteers and provides a service to the community.
- The activity commemorates a significant cultural, national or civic event or anniversary.
- Fundraising for the wider community.
- Social Enterprise Companies with charitable objectives, who are limited by guarantee and not those who were limited by shares.
- Registered Charity organisations which operate with a constitution.

Private and Semi commercial hire:

A semi-commercial organisation is required to meet the first criteria below and one other in this section to receive the semi-commercial rate:

- Small organisations providing services which support Slough Council priorities. These include services and activities which involve:
 - Health and Wellbeing

- Safer Communities
- Economy and Skills
- The Environment
- Small limited companies providing a service to the local community.
- Small limited companies which meet the Councils priorities.
- Classes for which participants pay a charge and where individual people gain financially will be considered in this category.
- Hire for private profit (in contrast to fundraising for community benefit).

Commercial:

- All other customers will be charged at the commercial rate. Examples of organisations that are to be charged at the commercial rate include:
 - Private companies or large businesses.
 - An enterprise that is established for trade or business venture purpose.
 - Activity is solely organised for profit.
 - Individuals running a business.
 - Groups pursuing Party Political Governmental or commercial objectives.