

## COMMON APPLICATION FORM (CAF)

### ADMISSION TO INFANT AND PRIMARY SCHOOL – SEPTEMBER 2019 RECEPTION ENTRY ONLY

Please read Slough's admissions booklet carefully before completing this form. Please complete all sections fully and return to Admissions and Transport Team at the address above. **Closing date for application is 15 January 2019.** Forms received after this date will be regarded as late and this may affect your application. As part of the coordinated Admission Arrangements only one application form (CAF) is required for all Slough Borough Council schools.

SECTION 1: PERSONAL DETAILS		
Surname	Forename	Date of birth <small>(Birth certificate to be attached)</small>
Male	Female	Home language/mother tongue
Address <small>(Please provide a copy of current council tax statement to verify address)</small>		
		Postcode
Child's current nursery (if applicable)		
Country of origin		Date of arrival to UK <small>if not born in UK</small>
Religion, please state		
DETAILS OF FIRST PARENT/CARER LIVING AT THE HOME ADDRESS ABOVE		
Title	Initials	Surname
Relationship to Child		Mobile Number
Home Telephone		Work Telephone
Email		
DETAILS OF SECOND PARENT/CARER		
Title	Initials	Surname
Relationship to Child		Mobile Number
Home Telephone		Work Telephone
Address if different from above		
		Postcode
SECTION 2: PREFERENCE		
Does your child have a statement of special educational needs?	YES / NO	<i>(Please delete as appropriate)</i>
Is your child in the public care of a local authority?	YES / NO	<i>(Please delete as appropriate)</i>
If yes, please state which authority		
If yes, please also provide a letter from social services confirming the legal status of the child and the local authority responsible for the child.		
Is the child above privately fostered?	YES / NO	<i>A child is considered to be privately fostered if they are cared for by someone other than the parent without the involvement of the local authority.</i>
Please list up to three schools overleaf in your preferred order.		
<ul style="list-style-type: none"> <li>Please use the column on the right, only if you wish to give reasons for your preference. (These might include religious, exceptional medical or social reasons why your child should attend a particular school. You must provide professionally supported evidence with this application form.)</li> <li><b>It is very important that you check the admission criteria of each school for which you are applying.</b></li> </ul>		

**Apply online at [www.slough.gov.uk/admissions](http://www.slough.gov.uk/admissions)**

Name of infant or primary school	Borough or county in which school is located	Full names/date of birth and year group of any siblings already attending the school	Reasons for preference. All reasons must have supporting documents attached to your form.
Preference 1			
Preference 2			
Preference 3			

- ✓ Please ensure that you have completed all the sections on the form and enclosed the following **COPIES: (DO NOT SEND ORIGINALS)**
  - Birth Certificate
  - Council Tax Statement
- ✓ Please send your completed form to the address printed above.

### SECTION 3: DECLARATION AND SIGNATURE OF PARENT/CARER

- I WISH TO APPLY FOR A PLACE AT EACH OF THE SCHOOLS NAMED ON THIS FORM, AND I HAVE LISTED THESE SCHOOLS IN ORDER OF PREFERENCE.
- I CERTIFY TO THE BEST OF MY KNOWLEDGE, THE INFORMATION GIVEN IS CORRECT.
- I UNDERSTAND THAT ANY FALSE OR DELIBERATELY MISLEADING INFORMATION GIVEN ON THIS FORM AND/OR SUPPORTING INFORMATION MAY RENDER THIS APPLICATION INVALID, OR LEAD TO THE OFFER OF A PLACE BEING WITHDRAWN AT A LATER DATE.

Signature of Parent/Guardian

Date

Under the Data Protection Act 2018, we are required to gain your permission to keep personal details for you. Slough Borough Council and its agents may share this information with government and local authority departments and other authorised organisations for administrative, statistical and research purposes. For further information please visit: [www.slough.gov.uk/yourprivacy](http://www.slough.gov.uk/yourprivacy).  
 Completing this form and signing it gives us your informed consent. If you are unable to access the provided links or wish to submit a query in relation to fair processing, please contact the data protection officer at [dataprotectionofficer@slough.gov.uk](mailto:dataprotectionofficer@slough.gov.uk).

### EQUAL OPPORTUNITIES

In order to ensure that the council's equal opportunities policy can continue to develop, all school applicants are asked to complete the details below. It is purely for monitoring the effectiveness of the policy and will not affect your child's application.

You do not have to fill in this section if you do not want to. I would describe my child's ethnic origin as (please tick)

Black Caribbean	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	White UK European	<input type="checkbox"/>	Asylum Seeker	<input type="checkbox"/>
Black African	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Irish	<input type="checkbox"/>	Refugee Status	<input type="checkbox"/>
Chinese	<input type="checkbox"/>	Kashmiri	<input type="checkbox"/>	Other European	<input type="checkbox"/>		
Indian	<input type="checkbox"/>	Other	<input type="checkbox"/>	please specify.....			

For applicants of mixed racial or ethnic origin please tick box  and indicate your self assessment of your child: .....

Gender: Male  Female

### FOR OFFICE USE ONLY

1 Birth Certificate attached	Date .....
2 Original returned	Date .....
3 Council Tax Statement attached	Date .....
4 Original returned	Date .....